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## Enter URL https://manuscripteditorial.com/nbr/login-new.php

# 1. Register yourself and create account





#### NUST Business Review

NUST Business Review is multidisciplinary in scope, and interdisciplinary in knowledge, content, and methodology from across the spectrum of business and management. NBR aims to provide an influential platform for practitioners and academic scholars to publish theoretical, conceptual, empirical, and applied research by sharing ideas and knowledge in order to assist business enterprises, and organizations to contribute and augment their commitment to the society. The journal is committed to offer readers with invaluable content that expand and evelop the understanding of business management practices through empirical investigation, theoretical, and critical analysis.

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## By default when you will create account, the role will be assign as an Author

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Business Review

#### NUST Business Review

NUST Business Review is multidisciplinary in scope, and interdisciplinary in knowledge, content, and methodology from across the spectrum of business and management. NBR aims to provide an influential plutform for practitioners and academic scholars to publish theoretical, conceptual, empirical, and applied research by sharing ideas and knowledge in order to assist business enterprises, and organizations to contribute and augment their commitment to the society. The journal is committed to offer readers with invaluable content that expand and develop the understanding of business management practices through empirical investigation, theoretical, and critical analysis.



#### About the NUST Business Review

The journal is committed to offer readers with imaluable content that expand and develop the undestanding of business management practices through empirical investigation, theoretical, and critical analysis. Furthermore, NBR proades the scholars with opportunity to the recent trends in business management research and practice through ground-breaking, in-depth perspectives, and innovative methods that lay the foundations of sustained inquiry and investigation.

#### Some more about journal

At the time of submission, you will be required to submit your original, that you have the rights in the work, that you are submitting the work in NBR at a time and that it is not being considered for publication elsewhere and the work is not published elsewhere, and that you have obtained and can supply all necessary permissions for the reproduction of any copyright works not owned by you.

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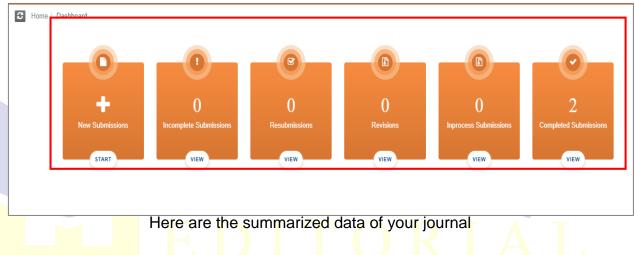
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# 3. Author Role

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Reviewer	

It's single login page. Once you have logged in it takes you to the Dashboard.



# 3.1 How to add new submission?



Click here to START a new submission

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New Submission										
Select Article Type	2 Enter Title	3 Add/Edil/Remove	4 Funding Information	5 Submit Abstract	6 Enter Keyword	7 Additional Information	8 Enter Comments	9 Suggest Reviewers		

Here we have 10 steps to submit our research work:

- 1. Select Article Type.
- 2. Enter Titles.
- 3. Add/Edit/Remove Authors.
- 4. Funding Information.
- 5. Submit Abstract.
- 6. Enter Keyword.
- 7. Additional Information
- 8. Enter Comments
- 9. Suggest Reviewer
- 10. Attach Files

#### Step 1 - Select your paper type according to your choice

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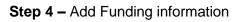
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#### Step 2 - Enter your submission title

### Step 3 - Add, Edit or Remove Authors

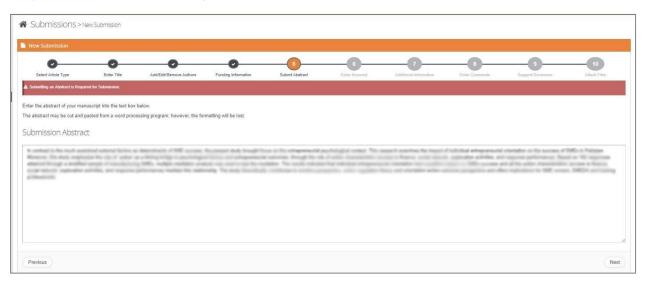
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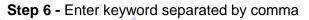
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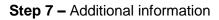
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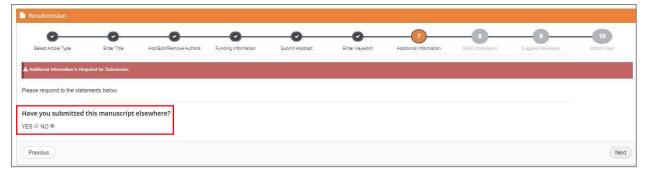
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Step 8 - Enter any comments you would like to send to the editorial office

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### Step 10 – Upload mandatory marked files

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Click here to VIEW your incomplete submission

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2		27 September, 2019	27 September, 2019	Pending	1	×
3		28 September, 2019	28 September, 2019	Pending	1	×
4		28 September, 2019	28 September, 2019	Pending	1	×
5		30 September, 2019	30 September, 2019	Pending	1	×
6		30 September, 2019	30 September, 2019	Pending	1	×
7		30 September, 2019	30 September, 2019	Pending	1	×

A user can initiate multiple submissions, and edit/delete them at any time before submitting.

## 3.3 Resubmissions



Click here to VIEW your resubmission

## 3.3.1 How to resubmit your paper?

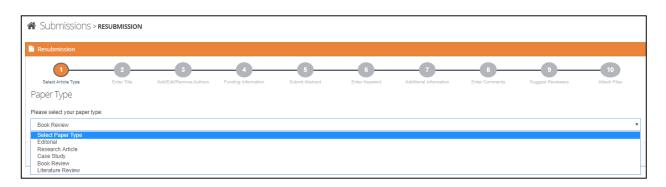
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List of resubmissions of your journal are listed here

resubmit

Step 1 - Select your paper type according to your choice



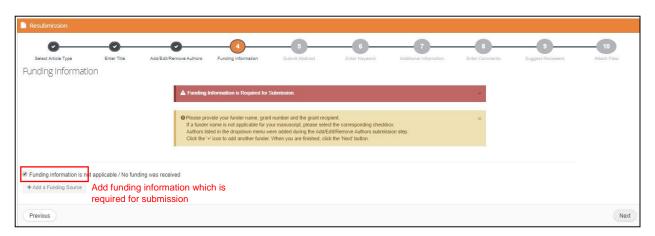
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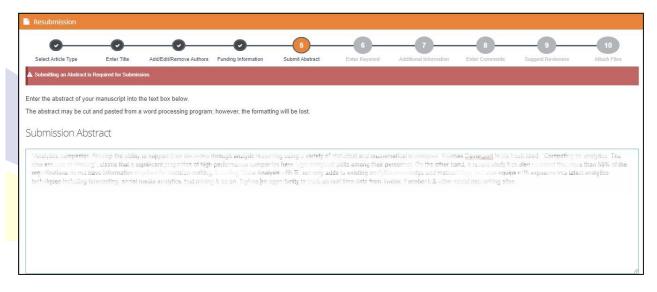
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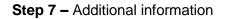


#### Step 5 - Enter the abstract of your manuscript



Step 6 - Enter keyword separated by comma





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Step 8 - Enter any comments you would like to send to the editorial office

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**Step 10 –** Upload mandatory marked files

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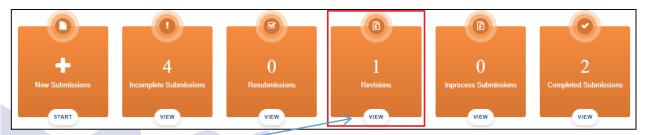
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## After the resubmission of your paper, you will have a new Manuscript id

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## 3.4 Revision



## Click here to VIEW your revised submission

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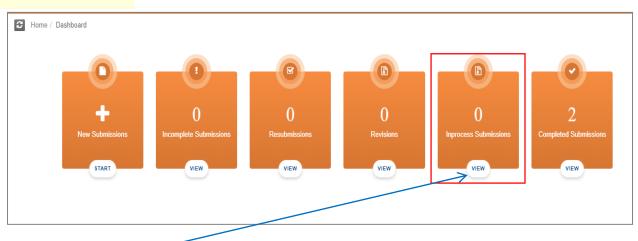


Here we have 10 steps to revise your paper.

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# 3.5 In Process Submission



Click here to VIEW your in process submission

## 3.6 Completed Submissions



Click here to VIEW your completed submission



# **4.** Reviewers Role

Roles: Author ~	8 ⊕ ≡
Author	
Reviewer	

## 4.1 Types of Reviewers

There are two types of reviewers.

- A reviewer that is self-registered.
- A reviewer that we invite to review our research work by Email (Non-registered reviewer).

## 4.2 Basic steps to complete a Review through Reviewer Panel:

- a. Invitation received.
- b. Accept/Decline Invitation.
- c. Login.
- d. Select assign paper to evaluate.
- e. Start evaluation.
- f. Save and Submit.
- g. Completed Review.

## 4.3 Basic steps to complete a Review through Direct Link:

- a. Invitation received.
- b. Accept/Decline Invitation.
- c. Complete your Profile.
- d. Email received with direct link.
- e. Start evaluation.
- f. Save and Submit.

# 4.4 Pending Reviews

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All the papers whose reviews are assigned to the user are listed here.

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